

**Subject: Request for Quotation (RFQ) for 100 Units of Brand PC including UPS for Head office & Branches of Modhumoti Bank PLC.**

Dear Sir

Modhumoti Bank PLC. wants to procure **100 units of Brand PC including UPS** for its Head Office & Branches from the reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements of the Bank:

SL.	Item Description	Qty. in Unit	Specification	Unit Price in Tk.	Total Amount in TK.
1	<b>Brand</b>	100	Any Internationally Reputed Brand (To be mentioned by the bidder)		
2	<b>Model</b>		To be mentioned by the bidder.		
3	<b>Country of Origin</b>		To be mentioned by the bidder.		
4	<b>Country of Manufacturer</b>		To be mentioned by the bidder.		
5	<b>Processor</b>		Intel Core i7 or i9-13th Generation or higher.		
6	<b>Clock Speed</b>		3.1 GHz or higher.		
7	<b>Chipset</b>		Intel Chipset.		
8	<b>Cache Memory</b>		25 MB L3 cache or higher.		
9	<b>RAM</b>		Minimum 16GB DDR4 memory with expandability up to 64GB.		
10	<b>Hard Disk Drive</b>		Minimum 512 GB SSD + 1.0 TB 7200 rpm HDD		
11	<b>Ports/ Slots</b>		Front: (4 SuperSpeed USB 5Gbps signaling rate). Back: (2 SuperSpeed USB 10Gbps signaling rate; 1 headphone/microphone combo; Rear. 2 USB 2.0, 1 HDMI; 1 VGA or Display; 1 power connector; 1 RJ45; 1 serial; 1 line in; 1 line out).		
12	<b>Expansion Slots</b>		Minimum 1 PCIe x1; 1 PCIe x16; 2 M.2.		
13	<b>NIC</b>		Integrated Intel Gigabit Ethernet Controller.		
14	<b>Audio</b>		Integrated audio with Internal speaker.		
15	<b>Input</b>		USB keyboard & Optical Mouse Same Brand of system unit.		
16	<b>Operating System</b>		Microsoft Windows 11 Professional 64 bit License.		
17	<b>Form Factor &amp; Power Supply</b>		Maximum 300-watt with 92% Efficiency power supply.		
18	<b>Software</b>		All the PCs must be loaded with perform software compatible with Win 10/11 Pro, Trusted Platform Module (TPM) 2.0 enable.		
19	<b>Certification</b>		ISO & FCC certificate for quality assurance.		
20	<b>Accessories</b>		All required driver CD, manual etc. should be included.		
21	<b>Warranty</b>		Three years both Manufacturer and Service Provider's Comprehensive Warranty.		
22	<b>Delivery Time (Days)</b>		To be mentioned by the bidder.		
23	<b>Display</b>	74	Minimum 18.5-inch or higher widescreen monitor of same brand. (Both VGA & HDMI Port)		
24	<b>Number of UPS</b>	100	UPS 650VA, 390W (to provide stable power backup and protection)		
<b>Total Amount including VAT, Tax &amp; Delivery</b>					

**General Terms and Conditions:**

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:  
**Chairman Purchase Committee, Common Services Division (CSD), Level-7, Modhumoti Bank PLC., Head Office, 94 Gulshan Avenue, Dhaka-1212 on or before 24<sup>th</sup> February, 2025.** The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time Schedule at any time.
- Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
  - Proposal must be addressed for "**Chairman Purchase Committee**" of Modhumoti Bank PLC.
  - Complete proposal/offer must be signed with date by the authorized representative of the company.
- Quotation Validity:** The Quotation shall be valid for 90 calendar days from the Quotation submission/ closing date.
- Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.**
- Commercial Terms and Conditions:**
  - Price:** Rate should be quoted in BDT with figure & words including VAT and all applicable Taxes as per Govt. rules.
  - Payment Terms:** 90% payment may be made after completion of Job. 10% payment may be kept as security money which will be released after 01 (One) year of successful completion of work.
  - Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
  - Payment will be made through Bank Account only.
  - Price Submission:** The bidder shall have to submit the price in the letter head pad.
- The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualified and will not be considered for evaluation.

Thanking you.

**Shah Md. Humayun Kabir**  
**VP & Head of Common Services Division**  
 Modhumoti Bank PLC.  
 Head Office, 94 Gulshan Avenue, Dhaka-1212.