

MMBPLC/HO/CSD/RFQ/2024/07/095

Subject: Request for Quotation (RFQ) of Network Switch & POE Switch for Modhumoti Bank PLC.

Dear Sir,

Modhumoti Bank Limited wants to procure **Network Switch & POE Switch** from reputed companies. In this connection, we would request you to submit your financial as per below requirements and technical offer as per attachment.

SL.	Item Description	LOT	Quantity	Unit Price in Tk.	Total Amount in Tk.
1	Network Switch	LOT-1	8		
2	POE Switch	LOT-2	15		

General Terms and Conditions:

1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. **Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:
Chairman Purchase Committee, Common Services Division (CSD), Level-7, Modhumoti Bank PLC., Head Office, 94 Gulshan Avenue, Dhaka-1212 on or before 25th July, 2024. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time Schedule at any time.
3. **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
 - Proposal must be addressed for **"Chairman Purchase Committee"** of Modhumoti Bank PLC.
 - Complete proposal/offer must be signed with date by the authorized representative of the company.
4. **Quotation Validity:** The Quotation shall be valid for 90 calendar days from the Quotation submission/ closing date.
5. **Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.**
6. **Commercial Terms and Conditions:**
 - **Price:** Rate should be quoted in BDT with figure & words including VAT and all applicable Taxes as per Govt. rules.
 - **Payment Terms:** 90% payment may be made after completion of Job. 10% payment may be kept as security money which will be released after 01 (One) year of successful completion of work.
 - Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
 - Payment will be made through Bank Account only.
 - **Price Submission:** The bidder shall have to submit the price in the letter head pad.
7. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualified and will not be considered for evaluation.

Thanking you.

Shah Md. Humayun Kabir

VP & Head of Common Services Division

Modhumoti Bank PLC.

Head Office, 94 Gulshan Avenue, Dhaka-1212.