

Subject: Request for Quotation (RFQ) for 100 Units of 650 VA Offline UPS for Head office & Branches of Modhumoti Bank PLC.

Dear Sir,

Modhumoti Bank PLC. wants to procure 100 units of Offline UPS for MMBL Head office & Branches from reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements of the Bank:

SL.	Item	Required specification	Bidders Descriptions	Unit Price in BDT.
1	Brand	To be mentioned by the bidder		
2	Model	To be mentioned by the bidder		
3	Type	Offline UPS		
4	Input Voltage (V)	170-280 VAC		
5	Output Voltage (V)	220/230 VAC +/-10%		
6	Capacity	650VA		
7	Battery.	Minimum 12V & 7 Ah		
8	Back up Time(Full load)	15-20 Minutes (1PC & 1 Monitor)		
9	Output Connection (Back side)	2 Ports		
10	Warranty	1 year		
11	Made in/ Assemble	To be mentioned by the bidder		
12	Country of Origin	To be mentioned by the bidder		

General Terms and Conditions:

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:
Chairman Purchase Committee, Common Services Division (CSD), Level-7, Modhumoti Bank PLC., Head Office, 94 Gulshan Avenue, Dhaka-1212 on or before 9th May, 2024 (by 16:00 p.m.). The Purchaser reserves the right to reject any Quotation submitted after Closing Date. The Purchaser reserves the right to change the Time Schedule at any time.
- Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
 - Proposal must be addressed for "**Chairman Purchase Committee**" of Modhumoti Bank PLC.
 - Complete proposal/offer must be signed with date by the authorized representative of the company.
- Quotation Validity:** The Quotation shall be valid for 1 year (360) calendar days from the Quotation submission date.
- Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.**
- Commercial Terms and Conditions:**
 - Price:** The quoted price should include applicable VAT & Tax. The rate of VAT & Tax should be mentioned in the quotation.
 - Payment Terms:** Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with Work Order & original Challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through PO/Bank Account only.
 - Price Submission:** The bidder shall have to submit the price in the letter head pad.
- The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not be considered for evaluation.

Thanking you.

Shah Md. Humayun Kabir
VP & Head of Common Services Division

Modhumoti Bank PLC.

Head Office, 94 Gulshan Avenue, Dhaka-1212.