

**Subject: Request for Quotation (RFQ) of Unit Price Confirmation (UPC) for Note Counting Machine & Fake Note Detector for Modhumoti Bank PLC.**

**Dear Sir,**

Modhumoti Bank PLC. wants to procure **Note Counting Machine & Fake Note Detector** from reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements.

**A. Specification of Note Counting Machine:**

		<b>Unit Price in BDT.</b>
<b>Brand</b>	:	
<b>Model</b>	:	
<b>Type</b>	:	
<b>Counting Speed</b>	:	
<b>Country of origin</b>	:	
<b>Banknote Capacity</b>	:	
<b>Display</b>	:	
<b>Alarm</b>	:	
<b>Dimension (Height, Width, Depth)</b>	:	
<b>Weight</b>	:	
<b>Counterfeit Detector</b>	:	
<b>Year of Manufacture</b>	:	
<b>Warranty</b>	:	
<b>Document Size Range</b>	:	
<b>Counting Method</b>	:	
<b>Self-Diagnostic System</b>	:	
<b>Voltage Stabilizer</b>	:	

**B. Specification of Fake Note Detector:**

		<b>Unit Price in BDT.</b>
<b>Brand</b>	:	
<b>Model</b>	:	
<b>Type</b>	:	
<b>Country of origin</b>	:	
<b>Alarm</b>	:	
<b>Dimension (Height, Width, Depth)</b>	:	
<b>Weight</b>	:	
<b>Counterfeit Detector</b>	:	
<b>Year of Manufacture</b>	:	
<b>Warranty</b>	:	

**General Terms and Conditions:**

1. Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

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2. Bid Submission/ Closing Date: The Quotation shall be mail to the below mentioned address: **Chairman Purchase Committee, CSD Division Level-7, Modhumoti Bank PLC., Gulshan, Dhaka by 16:00 PM (Bangladesh Standard Time) 27<sup>th</sup> May, 2024.** The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
3. Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
  - Proposal must be addressed for “Chairman Purchase Committee” of Modhumoti Bank PLC.
  - Complete proposal/offer must be signed with date by the authorized representative of the company.
4. Quotation Validity: The Quotation shall be valid for 1 year (365) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as “Disqualification” to attend in the bidding.
6. **Commercial Terms and Conditions:**
  - Price: Rate should be quoted in BDT with figure & words including VAT and all applicable Taxes as per Govt. rules.
  - Payment Terms: 90% payment may be made after completion of Job. 10% payment may be kept as security money which will be released after 01 (One) year of successful completion of work.
  - Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
  - Payment will be made through Bank Account only.
  - Price Submission: The bidder shall have to submit the price in the letter head pad.
7. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

With kind regards,

**Shah Md. Humayun Kabir**  
VP & Head of  
Common Services Division  
Modhumoti Bank PLC.  
Head Office, Dhaka.