

Ref: MMBL/HO/CSD/RFQ/2023/10/105

Subject: Request for Quotation of Blanket for Prime Minister Relief Fund.

Dear Sir

Modhumoti Bank Limited invites financial proposals for Blanket Modhumoti Bank Limited mentioned in below from reputed Companies. Quotation format for Blanket is mentioned below.

Item Name	Weight	Color	Measurement	Quality	Quantity	Unit Price in Tk.	Total Amount in Tk.
Blanket	1200 (GM) or more	Any Color (expect white)	5' X 7'	Local/ Foreign	15,000 Pcs		

General Terms and Conditions:

- Price: The quoted price should including applicable VAT, Tax & delivery and any kind of charges thereof. The rate of VAT & Tax should be mentioned in the quotation.
- Delivery Place: Prime Ministers Relief Fund; Tejgaon, Dhaka.
- Delivery lead-time must be mentioned in the offer (within 15th November, 2023).
- Payment Terms:
 - Payment will be made upon submission of the bill with the original challan which is duly signed by authorized personnel (Name & Seal by the authority of Prime Ministers Relief Fund).
 - Payment will be made through the Bank Account/Pay Order only.
- Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- Bid Submission/ Closing Date: The Quotation shall be mail to the below mentioned address: **Chairman Purchase Committee**, Khandker Towe (Level-7 & 8), Modumoti Bank Limited. Head Office, 94 Gulshan Avenue, Gulshan, Dhaka-1212 by **16.00 p.m (Bangladesh Standard Time) October 12, 2023**. The purchaser reserves the right change the Time schedule at any time.
- Quotation Validity: The Quotation shall be valid for 30 calendar days from the Quotation submission/ closing date.
- Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within 7 (seven) days from the date of rejection.
- Following papers/documents must be sent with the proposal:
 - Valid Trade License.
 - Bank Solvency Certificate/documents (If applicable).
 - VAT Registration Certificate.
 - Up-to-date TIN Certificate.
 - Up-to-date copy of Tax payment receipt.
 - Client list with goodwill certificate (if available).
 - Experience Certificate (if available).
- Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Shah Md. Humayun Kabir

VP & Head of CSD

Modhumoti Bank Limited

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