

**Subject: Request for Quotation (RFQ) for 50 Units of Brand PC for Head office & Branches of Modhumoti Bank Limited.**

Dear Sir

Modhumoti Bank Limited wants to procure **50 units of Brand PC** for it's Head Office & Branches from the reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements of the Bank:

S/N	Purchaser's Specification & Description		Offered specifications
1	<b>Brand</b>	Any Internationally Reputed Brand (To be mentioned by the tenderer)	
2	<b>Model</b>	To be mentioned by the tenderer.	
3	<b>Country of Origin</b>	To be mentioned by the tenderer.	
4	<b>Country of Manufacturer</b>	To be mentioned by the tenderer.	
5	<b>Processor</b>	Intel Core i5 -10 <sup>th</sup> Generation or higher	
6	<b>Clock Speed</b>	3.1 GHz or higher	
7	<b>Chipset</b>	Intel H470 Chipset or higher	
8	<b>Cache Memory</b>	12 MB L3 cache or higher	
9	<b>RAM</b>	Minimum 8GB DDR4 memory with expandability up to 64GB	
10	<b>Hard Disk Drive</b>	Minimum 1.0 TB 7200 rpm HDD + 128 GB SSD	
11	<b>Display</b>	Minimum 18.5-inch widescreen monitor of same brand	
12	<b>Ports/ Slots</b>	Front: 4 SuperSpeed USB 5Gbps signaling rate; 2 SuperSpeed USB 10Gbps signaling rate; 1 headphone/microphone combo; Rear: 2 USB 2.0; 1 HDMI; 1 VGA or Display; 1 power connector; 1 RJ-45; 1 serial; 1 line in; 1 line out	
13	<b>Drive Bays</b>	Minimum Two 3.5" (2.5") HDD	
14	<b>Expansion Slots</b>	Minimum 1 PCIe x1; 1 PCIe x16; 2 M.2	
15	<b>NIC</b>	Integrated Intel Gigabit Ethernet Controller	
16	<b>Audio</b>	Integrated audio with Internal speaker	
17	<b>Input</b>	USB keyboard & Optical Mouse Same Brand of system unit	
18	<b>Operating System</b>	Microsoft Windows 10 Professional 64 bit License.	
19	<b>Form Factor &amp; Power Supply</b>	Maximum 300-watt with 92% Efficiency power supply	
20	<b>Software</b>	All the PCs must be loaded with perform software compatible with Win 10 Pro, Trusted Platform Module (TPM) 2.0 enable	
21	<b>Certification</b>	ISO & FCC certificate for quality assurance	
22	<b>Accessories</b>	All required driver CD, manual etc. should be included	
23	<b>Warranty</b>	Three years both Manufacturer and Service Provider's Comprehensive Warranty	

**General Terms and Conditions:**

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:  
**Chairman Purchase Committee, Common Services Division (CSD), Level-7, Modhumoti Bank Limited, Head Office, 94 Gulshan Avenue, Dhaka-1212 on or before 11<sup>th</sup> May, 2023.** The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time Schedule at any time.
- Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
  - Proposal must be addressed for "**Chairman Purchase Committee**" of Modhumoti Bank Limited.
  - Complete proposal/offer must be signed with date by the authorized representative of the company.

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4. Quotation Validity: The Quotation shall be valid for 1 year (360) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
6. Commercial Terms and Conditions:
  - Price: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
  - Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with Work Order & original Challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through PO/Bank Account only.
  - Price Submission: The bidder shall have to submit the price in the letter head pad.
7. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualified and will not be considered for evaluation.

Thanking you.

**Shah Md. Humayun Kabir**  
**VP & Head of Common Services Division**  
Modhumoti Bank Limited  
Head Office, 94 Gulshan Avenue, Dhaka-1212.