

Common Services Division

MMBL/HO/CSD/RFQ/2023/03/017

29<sup>th</sup> March, 2023

Subject: **Request for Quotation (RFQ) for supplying Internet Bandwidth Service at Head office, Gulshan, Modhumoti Bank Limited, Dhaka.**

Dear Sir,

Modhumoti Bank Limited wants to procure Internet Bandwidth Service at Head office, Gulshan, Modhumoti Bank Limited, Dhaka from reputed companies. In this connection, we would request you to submit your financial offer as per MMBL below requirements.

**Financial Format:**

SL.	Description	Media	Bandwidth	One Time Cost	Monthly Recurring Cost
1	Establishment of Internet Connection	Fiber	100Mbps		
2	Establishment of Internet Connection	Fiber	200Mbps		
3	Establishment of Internet Connection	Fiber	300Mbps		

**Technical Specifications:**

Item No	Name of Item or Related Service	Technical Specification and Standards
1	Internet Bandwidth	100/200/300 Mbps Full Duplex Internet Dedicated Bandwidth
	Round Trip Delay	0-20ms
	Uptime KPI	99.99%
	Mode of Connectivity	Fiber Optic with Redundant Link
	DNS Parking, MX Entry, Host Entry	Must be provided
	International Internet Gateway(IIG) Provider	Should be Mentioned
	IIG's upstream Provider	Should be Mentioned
	International Terrestrial Cable (ITC) Provider	Should be Mentioned
	ITC's upstream provider	Should be Mentioned
	Service Time	Should be 24hours
	Support	24/7
2	Experience	The minimum number of years of general experience of the Tenderer in contracting industries in public sector as Prime Contractor/Sub Contractor/Management Contractor shall be 15 (Fifteen) years.
		Years would be deemed reasonable; years counting backward from the date of publication of IFT in the newspaper]
		The Tenderer shall have a minimum 10 (Ten) years of specific experience for works & installation of related equipment's.

**General Criteria of Submitted Documents:**

**If the quotation fails to submit the below mention documents, the quotation may be considered non-responsive.**

- Updated Valid Trade License (2022-2023).
- Tax Identification Number (TIN).
- VAT Registration Number.
- IIG Certificate of at least 2 IIG
- Upstream Bandwidth Provider's Documents: IIG must have both SE-ME-ME-WE4, SE-ME-ME-WE5 (Primary) and ITC (Backup).
- Having service contract with at list 2 NTTN i.e. submit Certificate of NTTN
- ISO Certificate
- ISPAB Membership.
- Certificate of Registration of Public/Private Limited Company.
- Audited Financial Report for the last 03 (Three) Years.
- Vendor must have experience of 10 years in similar business. Certificate of incorporation will be considered as proof.
- Selected vendor must have connectivity services with at least 40 enlisted banks: Vendor must submit list of Bank connected banks.
- Related Nationwide ISP License from BTRC.
- Backed by 24x7 support service.
- MRTG Support.

**General Terms and Conditions:**

1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its Advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. **The Quotation submission type:** The Quotation shall be submitted through hard copy.
3. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited, Head Office, Khandker Tower, Level-7, 94 Gulshan Avenue, Gulshan, Dhaka-1212.
4. **Proposal Submission Time:** Proposal must be submitted by 16:00 PM (Bangladesh Standard Time) 6<sup>th</sup> April, 2023.
5. **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed above.
6. Complete proposal/offer must be signed with date by the authorized representative of the company.
7. Quotation Validity: The Quotation shall be valid for 1 year (360) calendar days from the Quotation submission date.
8. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
9. **Commercial Terms and Conditions:**
  - i) **Price:** The quoted price should include applicable VAT & AIT. The rate of VAT & AIT should be mentioned in the quotation. The bidder shall have to submit the price in the letter head pad.
  - ii) **Payment Terms:** Payment will be made at every month upon submission of the bill with work notification/ work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
  - iii) Payment will be made through Bank Account only.
10. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualified and will not consider for evaluation.
11. **Delivery Terms and Conditions:** The Service Provider/ Supplier shall have to complete the establishment and commissioning the connection in all respects within **1(One) week** of issuing the Purchase Order in conformity with the Terms and Conditions.

Thanks & regards,

**Shah Md. Humayun Kabir**  
VP & Head of CSD  
Modhumoti Bank Limited.