

Subject: (Request for Quotation) RFQ for Balloon Gate & interior Balloon decoration, Opening Ribbon, Bangladesh Bank License binding, Dias with flower decoration, Podium with flower decoration any inauguration of Modhumoti Bank Limited.

Dear Sir:

Modhumoti Bank Limited invites financial proposals for **as per above subject** mentioned in the RFQ from reputed Companies.

Product Specification:

SL.	Product Name	Size	Qty.	Unit Price	Remarks
01	Balloon Gate	6" x 9"	Per Job	Mention By Bidder	
02	Balloon Gate	7" x 9"	Per Job	Mention By Bidder	
03	Balloon Gate	8" x 9"	Per Job	Mention By Bidder	
04	Balloon Gate	9" x 9"	Per Job	Mention By Bidder	
05	Interior Balloon Decoration	50 Pcs	Per Job	Mention By Bidder	
06	Interior Balloon Decoration	100 Pcs	Per Job	Mention By Bidder	
07	Opening Ribbon	RFT	Per Pcs	Mention By Bidder	
08	Bangladesh Bank License Binding	9.5"X13" Inch	Per Pcs	Mention By Bidder	
09	Dias Decoration By Flower	SFT	Per Job	Mention By Bidder	
10	Podium decoration by Flower	-	Per Job	Mention By Bidder	
11	Transportation Cost		Inside Dhaka	At Actual	
12	Transportation Cost		Out-Side Dhaka	At Actual	

General Terms and Conditions:

1. Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. Bid Submission/ Closing Date: The Quotation shall be mail to the below mentioned address: Chairman Purchase Committee, CSD Division Level -07, Modhumoti Bank Limited, 94 Gulshan Avenue, Khandkar Tower by 18:00 PM (Bangladesh Standard Time) **June 12, 2022**. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
3. Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
 - i. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited.
 - ii. Complete proposal/offer must be signed with date by the authorized representative of the company.
4. Quotation Validity: The Quotation shall be valid for 1 year (360) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

Commercial Terms and Conditions:

1. Price: The quoted price should **include VAT & TAX**. The rate of **VAT & TAX** should be mentioned in the quotation.
2. Delivery Place: Anywhere In Bangladesh.
3. Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
4. Price Submission: The bidder shall have to submit the price in the letter head pad.
5. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

Thanks & Regards,

Bahadur Miah

FAVP & Incharge, CSD

Modhumoti Bank Limited

Head Office, 94 Khandker Tower, Level: 07 & 08

Gulshan Avenue, Gulshan-01, Dhaka-1212