

**Subject:** Request for Quotation (RFQ) & Unit Price Confirmation (UPC) of **MICR Cheque Scanner** for Modhumoti Bank Limited.

Dear Sir,

Modhumoti Bank Limited wants to procure **MICR Cheque Scanner** from reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements.

<b>MICR Cheque Scanner</b>		
<b>Item Description</b>	<b>Technical Specifications</b>	<b>Bidder Specification</b>
<b>Brand</b>	To be mentioned by the bidder	
<b>Model</b>	To be mentioned by the bidder	
<b>Country of Origin:</b>	To be mentioned by the bidder	
<b>Country of Assemble:</b>	To be mentioned by the bidder	
<b>Document feeding:</b>	Automatic / Non-separation	
<b>Feeder Capacity</b>	Up to 150 Sheets	
<b>Suggested Daily Volume</b>	12,000 scans	
<b>Document thickness and weight:</b>	0.08 - 0.20 mm, 64 - 157 g/m	
<b>Scanning element:</b>	CMOS CIS	
<b>Light source:</b>	RGB LED (UV LED + RGB LED)	
<b>Scanning side:</b>	Simplex / Duplex	
<b>Scanning modes:</b>	Black-and-white, Fine text altering, Error diffusion, 256 level gray scale, 16 level gray scale, 24-bit Color	
<b>Scanning resolutions</b>	Scan a cheque (Black and White/Gray scale): Output: 100 x 100 dpi, 120 x 120 dpi, 150 x 150 dpi, 200 x 200 dpi, 240 x 240 dpi,	
<b>Scanning speed</b>	120 cpm / 120 cpm or higher	
<b>OS support</b>	Windows 7 32 bit & 64 bit Edition (SP1 or later), Windows 8.1 32 bit & 64 bit Edition, Windows 10 32 bit & 64 bit Edition, Windows Server 2008R2, Windows Server 2012R2	
<b>Interface</b>	Hi-Speed USB 2.0 or 3.0	
<b>Supported image processing functions</b>	Auto Page Size Detection, Color Dropout/Enhancement, Fine Text Filtering, Imprinter, Border Removal, Edge Emphasis, Add-on, IQA, Contrast Adjustment, MOCR/MICR, Deskew, Color Deviation Correction, OCR, Shading Compensation, Scan Area Setting, Multi-stream	
<b>Power requirements</b>	AC 100 - 120V (60 Hz), AC 220 - 240V (50/60 Hz)	
<b>Power consumption</b>	Scanning: 23W or Less, Sleep mode: 2.1W or less	
<b>Operating environment</b>	Temperature: 10 - 32.5 °C, Humidity: 20 - 80 % RH	
<b>Bundled Software</b>	Ranger™ Transport API, Canon Scanning Utility	
<b>Dimensions (H x W x D)</b>	To be mentioned by the bidder	
<b>Black Cartridge</b>	1 Unit	
<b>Warranty</b>	01 (One) Year Standard Warranty	

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**General Terms and Conditions:**

1. **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. **Bid Submission Address & Closing Date:** The Quotation shall be mail to the below mentioned address:  
**Chairman Purchase Committee, CSD Division Level-7, Modhumoti Bank Limited, Gulshan, Dhaka by 16:00 PM (Bangladesh Standard Time) 4<sup>th</sup> April, 2022.** The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
3. **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
  - Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited.
  - Complete proposal/offer must be signed with date by the authorized representative of the company.
4. The Price Quotation shall be valid for 1 year (365) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
6. **Commercial Terms and Conditions:**
  - **Price:** The quoted price should include applicable **VAT & AIT**. The rate of **VAT & AIT** should be mentioned in the quotation.
  - **Payment Terms:** Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
  - **Price Submission:** The bidder shall have to submit the price in the letter head pad.
  - The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

With kind regards,

**S.M.Shahin Iqbal**

AVP, Head of CSD

Head Office | Modhumoti Bank Limited,

Head Office, 94, Khandkar Tower (Level-7),

Gulshan Avenue, Gulshan, Dhaka.