

**Subject: Request for Quotation (RFQ) for Unit Price Confirmation (UPC) of Air-conditioner with Auto Timer at ATMs of Modhumoti Bank Limited throughout the country.**

Dear Sir,

Modhumoti Bank Limited wants to procure Air-conditioner for its' ATM Booths with Auto Timer throughout the country from reputed companies. In this connection, we would request you to submit your financial offer as per below requirements.

SL.	Air-conditioner Details	Remarks
1.	Brand	To be mentioned by the bidder
2.	Capacity (Ton)	1 Ton
3.	Model	To be mentioned by the bidder
4.	Country of Origin	To be mentioned by the bidder
5.	Type	Wall Type (Inverter/Non-inverter)
6.	Warranty	To be mentioned by the bidder
7.	Specification	To be mentioned by the bidder
8.	Unit Price including Delivery & Installation	To be mentioned by the bidder
9.	Auto Timer	The quoted price should include Auto Timer. The rate of Auto Timer should be mentioned in the quotation.

**General Terms and Conditions:**

1. Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
2. The Quotation shall be submitted through e-mail ([csd@modhumotibankltd.com](mailto:csd@modhumotibankltd.com)) addressing **Chairman Purchase Committee, Modhumoti Bank Limited, Gulshan, Dhaka** by **2:00 PM (Bangladesh Standard Time) 27, July, 2021.**
3. Quotation must be submitted as per prescribed form as instructed above. The Complete proposal/offer must be signed with date by the authorized representative of the company.
4. The Quotation shall be valid for 1 year (365) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
6. The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
7. Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available).
8. Payment will be made through Bank Account/ Pay Order only.
9. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

With kind regards,

**Bahadur Miah**

FAVP, CSD

Modhumoti Bank Limited

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