

Dear Sir:

Modhumoti Bank Limited wants to procure Access Control System for Head Office along with Branch and other locations. In this connection we are requesting you to submit your financial and technical offer to us as per below requirements.

**Major Requirements:**

- In-Out Record facilities
- Record Capacity: 100,000
- Bio Metric Facilities (Figure): Have To
- Key Pad Facilities : Have To
- Communication: TCP/IP,USB-Host
- Optional Function: ID/MI fare card, External bell and others.

**Quantity: 28 No's**

General Terms & Condition:

**1. Terms & Conditions:**

- a. Quoted Price must include TAX & VAT and any kind of charges thereof.
- b. Quoted Price must include delivery, installation and commissioning charges.
- c. Delivery lead-time must be mentioned in the offer.
- d. Delivery, installation and commissioning will be done with the coordination of Common Services Division (CSD).
- e. In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within 30 (thirty) days from the date of rejection.
- f. Product price shall remain valid for 90 calendar days from the Quotation submission/ closing date.
- g. For Detail Technical Specifications, please visit Bank's web site ([www.modhumotibankltd.com](http://www.modhumotibankltd.com)). Detail Technical Specifications along with country of origin must be mentioned in the offer and all the relevant documents including Catalog and Brochures must be attached with offer.
- h. Mode of Payment:
  - i) It will to be mentioned in the offer. Modhumoti Bank Limited discourages advance payment if not necessary and encourages opening the LC with Modhumoti Bank Limited if possible.
  - ii) Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account/Pay Order only.
- i. Complete proposal/offer must be signed with date by the authorized representative of the company.
- j. The Quotation shall be submitting (Sealed Condition) to the below mentioned address: **Chairman Purchase Committee**, CSD Division at Khandker Tower 7<sup>th</sup> Floor, 94 Gulshan Avenue, Dhaka-1212 by 4:00 PM (Bangladesh Standard Time) January 26, 2021.
- k. Modhumoti Bank Limited reserves the right to accept or reject the Proposal/Offer without assigning any reasons thereof.
- l. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

**With Kind Regards**

**S.M.Shahin Iqbal | AVP, Head of CSD | Head Office |**

Modhumoti Bank Limited, Head Office, 94, Khandkar Tower (Level-7),  
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