

MMBL/CSD/RFQ/2020/0105

Date: 22/11/2020

Subject: Request for Quotation (RFQ) for 25 units of AVAYA IP phone for Modhumoti Bank Limited.

Dear Sir: Modhumoti Bank Limited wants to procure 25 units of AVAYA IP phone from reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements.

SL.	Category	Detailed Feature Description	Bidders Descriptions	Unit Price in BDT.
1	1.16 Desktop Phone Specifications (Type-3):	Minimum 2.8" (diagonal) Grayscale/Color display with Physical Buttons & Status Indicators, The full duplex speakerphone must allow for hands-free conversations, and it must have Power over Ethernet port which offers convenient access with any network.		
2	Audio	<ul style="list-style-type: none"> Supported codecs: G.722, G.711, G.729, G.726, H.264 Full-duplex speakerphone 		
3	Call Handling	<ul style="list-style-type: none"> SIP/H.323 Mute/Unmute Last number redial Transfer Forward 		
4	User Interface	<ul style="list-style-type: none"> Multiple line phone with four red/ green line/feature indicators around display Keypad with the standard keys 0-9, *, # 		
5	Connections	Dual 10/100 Ethernet ports		
6	Integration	Avaya IPO500 v2 11.0		
7	Adapter	IP Phone Local Power Adapter/PoE Injector		
Total				

General Terms and Conditions:

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:
Chairman Purchase Committee, CSD Division Level-7, Modhumoti Bank Limited, Gulshan, Dhaka by 12:00 PM (Bangladesh Standard Time) 29, November, 2020. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
- Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
 - Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited.
 - Complete proposal/offer must be signed with date by the authorized representative of the company.

4. Quotation Validity: The Quotation shall be valid for 1 year (365) calendar days from the Quotation submission/ closing date.
5. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as “Disqualification” to attend in the bidding.
6. **Commercial Terms and Conditions:**
 - Price: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
 - Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
 - Price Submission: The bidder shall have to submit the price in the letter head pad.
 - The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

With kind regards,

S.M.Shahin Iqbal |
AVP, Head of CSD |
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